

**All the below data must match the Saudi invitation letter (LOI) or MOFA Authorization Letter**

**Australian Company Logo or Letterhead**  
(Must be Australian registered company / business)

To: Head consulate Section  
The Royal Embassy of Saudi Arabia  
38 Guilfoyle Street, Yarralumla - Canberra - Australia

Re: **Visa Category + Number of Entries for Applicant Name**

**Australian Company Name + Company Mission & Activities**

On behalf of **Company Name**, please issue a **visa category + Number of entry** to our employee with details below:

Applicant Name:

Passport Number:

Occupation/Position:

Saudi Sponsor Company Name:

Saudi Sponsor Address:

Purpose of visit:

We will bear all the costs and fees of the visit and willing to provide any further information if requested.

Signature:

**(ORIGINAL)**

**Australian Arab Chamber of Commerce stamp & Signature must be original**

To: Head consulate Section  
The Royal Embassy of Saudi Arabia  
38 Guilfoyle Street, Yarralumla - Canberra - Australia

Re: .....  
.....

On behalf of .....,  
please issue a .....  
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Passport Number: .....

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