

## Client/Business Registration Form\*

Australian Company KSA Visa Support Letter and Commercial Documents (Updated March 2016)

AACCI will only stamp documents issued in Australia and subject to AACCI's approval and in accordance with AACCI's compliance policies.

- Australian Company Support Letter for KSA Visa Application  
or  
 Commercial Documents & Certificates (*refer point 13*)

*Please complete all fields*

A. REGISTRATION DETAILS FOR NEW & UNREGISTERED CLIENTS						
<i>Does not apply if a current Exporter Registration Form is on record with AACCI</i>						
1.	Australian Company Business Name: (including T/A name)					
2.	Industry sector(s) and commercial activities					
3.	Australian Business Number (ABN)					
4.	Name of CEO, Company Secretary or Business Owner					
5.	Where is the Company incorporated or business registered?	VIC <input type="checkbox"/>	NSW <input type="checkbox"/>	QLD <input type="checkbox"/>	WA <input type="checkbox"/>	SA <input type="checkbox"/>
		TAS <input type="checkbox"/>	ACT <input type="checkbox"/>	NT <input type="checkbox"/>		
6.	Company registered address:					
7.	Details of person applying for stamping of: . KSA Visa Letter or . Other Documents	Name  Position				
8.	Phone	Mobile				
9.	Email					
10.	Company website:					
11.	Business description					
If applying to certify an Australian Company Support Letter for Saudi Visa Application						
12.	Purpose of visit to the KSA:	Business Development <input type="checkbox"/>			Contract <input type="checkbox"/>	
		Conference <input type="checkbox"/>			Training <input type="checkbox"/>	
		Other <i>please specify</i>				

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<b>If applying to certify Commercial Documents specify type</b>			
13.	Country	Agreement <input type="checkbox"/>	Business Licence <input type="checkbox"/>
		Contract <input type="checkbox"/>	
		Pharmaceutical Certificates <input type="checkbox"/>	Product Certificate <input type="checkbox"/>
		Other <i>please specify</i>	
<b>AACCI MEMBERSHIP OPPORTUNITY</b>			
14.	<b>WOULD YOU LIKE TO JOIN US?</b>	YES	<input type="checkbox"/>
15.	<b>WOULD YOU LIKE TO:</b>		
		▪ Attend networking and trade events	YES <input type="checkbox"/>
		▪ Attend business briefings and seminars	YES <input type="checkbox"/>
		▪ Receive newsletters & trade information	YES <input type="checkbox"/>

The above information provided in this form is correct and signed by the Applicant as the authorised company representative/employee.

Signature..... Date .....

Print Name ..... Position.....

### \* IMPORTANT OFFICE INFORMATION:

- CLIENT REGISTRATION FORM IS TO BE COMPLETED BY ALL NEW AND NON-MEMBERS CLIENTS IN CONJUNCTION WITH THE INDEMNITY DECLARATION PRIOR TO STAMPING LETTERS FOR KSA VISA OR ANY COMMERCIAL LETTERS.
- AACCI MEMBERS & EXISTING CLIENTS – ONLY COMPLETE THE **INDEMNITY DECLARATION** AS THEY ARE ALREADY REGISTERED WITH THE CLIENT REGISTRATION FORM OR EXPORTER REGISTRATION FORM (FOR GOODS EXPORTERS) BOTH ARE VALID FOR 1 YEAR
- Both documents are available from [www.austarab.com.au](http://www.austarab.com.au)